

PROGRAM MANAGER – INTERNATIONAL DEVELOPMENT

International development professional with background in non-profit organizations, excellent organizational and interpersonal communication skills. Multilingual (English, French, Spanish) team player who thrives in environments requiring the ability to effectively prioritize and juggle multiple concurrent projects. Experience in program management and implementation of projects in both developed and developing countries. Demonstrated ability to interact and coordinate with a wide array of constituencies (indigenous and community leaders, NGOs, governments, donors, international organizations, etc.).

PROFESSIONAL EXPERIENCE

MARCH 2011 – PRESENT › RIGHTS AND RESOURCES INITIATIVE (RRI), Washington, D.C., USA

- › *Senior Manager, Coalition and Networking Support* (May 2016-Present)
- › *Manager, Networking Support Program* (Feb 2014-May 2016)
- › *Senior Associate, Networking Support Program* (Feb 2013-Feb 2014)
 - › Manage program, annual budget, and team. Develop and implement annual strategy and work plans. Strengthen engagement with indigenous, community, and women's networks through relationship building and connect networks for increased impact. Manage global network of top forest agency officials. Organize and promote South-South exchanges.
 - › Strengthen relationship between the Secretariat and Core Partners, Affiliated Networks and Fellows of the RRI Coalition.
 - › Develop and lead the implementation of projects and events (ranging from 20 to 250 people) in collaboration with partners all over the world to promote community land rights, and engage decision makers and key actors.
 - › Contribute to research, outreach and advocacy efforts, grant reporting (e.g. NICFI, DFID, SIDA), and an intensive annual M&E process.
- › *Associate, Global Programs* (March 2011-Feb 2013)
 - › Worked with RRI's 150+ coalition members to implement program activities. Organized international events and seminars.
 - › Provided administrative, financial, communications and research support.

SEPTEMBER 2010 – MARCH 2011 › THE HENRY L. STIMSON CENTER, Washington, D.C., USA › *Intern, Global Health Security Program*

- › Conducted research on global health issues and wrote notes and reports, with a focus on Latin America and Africa. Led new website design project.
- › Provided administrative and communications support.

MARCH – JULY 2009 › THE ACADEMIC COUNCIL ON THE UNITED NATIONS SYSTEM - European Centre, Marseille, France › *Intern*

- › Produced notes, reports, communications and outreach materials. Organized and implemented fundraising campaign for the organization.
- › Contributed to the creation, evaluation and management of programs.

SEPTEMBER 2006 – MAY 2007 › FRENCH EMBASSY IN SPAIN, Madrid, Spain

- › *Intern, Press and Communication Department*
 - › Wrote reports and analyses. Provided support for presidential and ministerial visits. Monitored the Spanish press and summarized articles for press reviews.

EDUCATION

2005 – 2009 › **Masters in International and European Affairs / Diploma in Political Science** ›
"Sciences Po" - Institute of Political Science, Aix-en-Provence, France

SKILLS

PROFESSIONAL SKILLS ›

Proactive, dependable, and adaptable team player. Fast learner. Strong interpersonal communication, organization, problem-solving and meeting planning/facilitation skills

LANGUAGE SKILLS ›

Fluent in English and Spanish
Native French speaker

COMPUTER SKILLS ›

Microsoft Office Suite, Google Apps Suite, Adobe Photoshop and Illustrator, use of social media platforms and several CMS, knowledge of HTML

TRAININGS ›

Effective Facilitator (2014), Media /Messaging (2014), Spokesperson (2015), Results-Based Management (2016)

HOBBIES & INTERESTS

Traveling, Latin dancing, biking, Latino-American literature

INTERNATIONAL WORK

Experience in: Brazil, Cameroon, Canada, China, Colombia, DRC, Indonesia, Liberia, Mexico, Nepal, the Netherlands, Panama, Peru, the Philippines, Spain, Sweden, Switzerland, and the UK